

# Minutes of meeting of Hay Town Council held in the Downstairs Room, Council Offices at 6.30 pm on 6<sup>th</sup> January 2020

**Present:** Cllr T Stedman (TS)                      Cllr J Pearson (JP)                      Cllr J Prothero (JPr)  
                 Cllr R Golesworthy (RWG)                      Cllr A Powell (AP)                      Cllr F Howard (FH)  
                 Cllr I Keith (IK)                                      Cllr S Morris (SM)

**Apologies:** Cllr D Price (DP)                      (Cllr Helen Davies resigned immediately before meeting)

**In Attendance:** N Burdekin (NB)

*Cllr G Ratcliffe (GR) joined the meeting at 7.10 pm*

## **2473. Declarations of Interest & Code of Conduct.**

TS - Hay Woodland Group, Hay in Bloom  
AP - HADSCAL, The Warren, Hay Woodland Group  
JP - BBNP Local Access meeting, Herefordshire Local Access Forum, Powys Local Access Forum  
RWG - HADSCAL, The Warren, niece is working on the Kingdom Project, Trustee of the British Legion, the Buttermarket  
FH - HADSCAL, Cheesemarket Trustee, The Warren, & Proposed Cycleway  
JPr - Hay in Bloom  
SM - SM - The Warren, Cubs and Scouts Leader 1<sup>st</sup> Hay Scouts, Explorers

## **2474. Questions from the Public (5 mins allowed)**

4 representatives from Hay Bowls Club were present and raised the issue of the ongoing draft sub-lease (2 options) being offered by HTC. Option 1 at time of meeting is a sub lease of £1,000.00 as and when the Bowls Club moves into their proposed new Pavilion. This sub lease includes a clause that the Bowls Club will pay for all its utilities separately to the £1,000.00 sub lease. Option 2 at time of meeting is a sub lease of £1,800.00 to stay in the existing Sports Pavilion, but to share the use of the room and facilities with HTC.

Although members of Hay Bowls Club and HTC met on Saturday 4<sup>th</sup> January, the Bowls Club still had several questions to ask about the proposed £1,000.00 sub lease.

The Bowls Club representatives asked: How much money has HTC spent on car park maintenance over the past 5 years? TS said none, but part of the sub lease costs are to build into the costs an ongoing maintenance fund. The Bowls Club representatives asked: How much do the other sports clubs currently contribute? TS said the two football clubs currently contribute £1,500.00 each (the same as the Bowls Club) and the Cricket Club contributes £1,000.00.

TS added that, as discussed in the meeting on 4<sup>th</sup> January, HTC will contribute £1,000.00 to the running costs of the whole recreation facilities' site for 2019/2020 (current financial year) but has put in the precept for 2020/2021 a contribution of £2,500.00. This reflects HTC's move into the Sports Pavilion following a Notice to Vacate Council Offices served on HTC by Powys CC. TS clarified the payments to be made in the proposed £1,000.00 sub clause as £500.00 within a month of moving into the new Bowls Pavilion and then a further payment of £500.00 6 months later. TS emphasised that the reason for the two payments was to give HTC time to see how the costs/bills are affected as and when HTC moves in to the Sports Pavilion.

TS and FH stressed that if the Bowls Club remains in the existing Pavilion, then Hay Bowls Club would need to share the space with HTC and the two football clubs and room use etc would need to be done by appointment.

TS added that the costs to HTC include 'hidden' costs such as car park maintenance, insurance (for the whole site), bank charges, and hedgerow maintenance, statutory testing and so on. TS said that HTC will also employ a cleaner once moved into the Sports Pavilion. Included in Option 1 (£1,000.00 sub clause) will be that HTC carries out the statutory testing.

RWG said that going back several years, Powys CC agreed a deal with HTC to contribute 20% from car parking fees across Hay. Some of this money was to help HTC run the Recreation Facilities. This money was never forthcoming. RWG added that HTC does support Hay Bowls Club and is asking for an initial payment of £500.00, followed by a review and that HTC is hoping the bills/costs will reduce.

TS reiterated that if the Bowls Club chooses Option 1 (to move into the new Bowls Pavilion), the existing Sports Pavilion is for the Bowls' Club use until the Bowls Club moves out.

With no further questions, the 4 representatives left the meeting.

#### **2475. Brecon to Hay cycle path committee – presentation**

No representatives turned up to the meeting, although it is possible that there was a confusion with dates as this was booked in the previous calendar year. NB to contact to re-arrange.

#### **2476. Police update**

AP said nothing to report.

#### **2477. Minutes of the meeting dated 2<sup>nd</sup> December 2019**

JPr identified a spelling mistake on item 2450. The word 'fro' should read 'for'. NB to amend. Other than this, the minutes of the meeting dated 2<sup>nd</sup> December 2019 were agreed as a true and accurate record.

#### **2478. Matters arising from minutes not listed on the agenda:**

##### **(a) Hay Shire Reserve held by Powys CC**

Nothing further to report at this stage. There is a meeting between Powys CC and HTC scheduled for 31<sup>st</sup> January 2020.

##### **(b) Community Bank – update from FH**

Nothing to report at this stage.

##### **(c) Citizen of the Year Board**

NB has now asked Frank Davies to install the board on the reverse side of the Community Noticeboard in the Buttermarket. Frank will carry out the job as soon as possible.

##### **(d) Yellow-dog campaign**

NB is still waiting for a quote for printing the yellow-dog poster onto metal signs. As soon as the costs are known, JP and NB to identify potential sites for the signs and to come back to Full Council with a request for funding. JP to ask the Warren for permission to site signs on their land.

### **(e) Persimmon Play area**

GR in the previous meeting had agreed to arrange a site visit with Persimmon and HTC regarding the lack of safety issues. Item to be raised with GR.

### **(f) Hay Transport/Parking Plan – meeting date proposed**

NB said that following the previous meeting on 2<sup>nd</sup> December 2019, when Josh Green (Chamber of Commerce) had raised the issue of Hay needing a coherent transport/parking plan, particularly in the light of an increasing number of festivals and events, Josh has now arranged a meeting. The meeting will take place on Wednesday 8<sup>th</sup> January, 5.00 pm, Council Offices. There will be representatives from: HTC, CofC, Hay Castle and Hay Festival at the meeting.

### **(g) Tree markings update**

Prior to the meeting, TS had circulated a comprehensive report detailing the woodland management practices that are carried out in partnership between HTC and Hay Community Woodland and Gardening Group (HCWGG). TS asked NB if he has sent this report to everyone who had e-mailed HTC asking about the markings on trees along the Old Railway Line/Bailey Walk. NB said that he had done so, and that the report was also on HTC's website on the 'News' page. JP said she would add a link on HTC's Facebook page to the Woodland Report.

TS added that Hereford Times had asked for supporting text to be added to a photograph of one of the new wooden carvings that has recently been installed on the riverside pathway. So this is a very positive outcome recognised by the local press about the work HCWGG is doing.

Cllrs agreed that if any further queries about the tree markings should be forthcoming, NB should direct them to a copy of the Woodland Report.

### **(h) White walls art project at Spar**

NB said that to date HTC had received no formal expressions of interest from artists to take part in this project. FH said that a local businessman does know of someone who might be interested, but that there might be issues as Spar lies within the conservation area. NB to contact BBNP to see if any permissions are needed before HTC continues with this project.

### **(i) Any other items from minutes not listed**

None.

## **2479. Sub Committee Reports**

### **(a) Finance Sub Committee**

#### **(i) Minutes of meeting dated 19<sup>th</sup> December 2019**

#### **(ii) Precept 2020/2021**

NB had e-mailed to all Councillors prior to the meeting the proposed Precept for 2020/2021 with a spreadsheet showing all HTC's projected income and expenditure for 2020/2021. TS explained that the figures assume HTC is resident at Council Offices for only one month of the next financial year i.e. April 2020.

NB said that RWG had queried the water rates costs for Council Offices, which are in the Precept at £4,000.00, but having looked more closely at the invoices, this figure is more likely to be around £2,000.00.

TS continued that in last year's Precept, regarding the public conveniences, only £3,700.00 as a contingency had been budgeted for as HTC was still hoping for the

contribution from Powys CC from car parking. The Precept for 2020/2021 has accounted for a potential loss to HTC of £7,500.00 for the year. Although there had been a rise in toilet entrance fees from 20p to 30p (the increase came into effect on 28<sup>th</sup> Aug 2019), the amount of income is, to date, very similar when comparing like-for-like months. This is mainly due to a lower footfall to the toilets in 2019 when compared to 2018.

TS reported that with regards to the Recreation Facilities, HTC's contribution for 2020/21 has been raised from £1,000 (2019/2020) to £2,500.00 to take into account HTC's move into the Sports Pavilion.

HTC's £1,000.00 contribution for Christmas lights 2020 has been retained.

The loss of income from the toilets and Council Offices through rent from tenants had led to the situation whereby Finance Sub Committee had given the following recommendation from Finance Sub Committee meeting held on 19<sup>th</sup> December 2019. In the absence of the Chair of Finances, Cllr DP, TS read out the following recommendation:

**FIN402. Recommendation:**

(i) That HTC submits to Powys CC a 19% increase in the Precept for 2020/2021, which would give HTC a Precept of £52223.15, an additional £8338.15 to the precept of 2019/2020. This would leave a projected shortfall in HTC's accounts of £7718.85.

RWG said that it is important to explain to residents why the 19% increase is necessary. NB added that this should be a one-off correction to balance funds after monies from Powys CC were not forthcoming.

RWG then said that he would propose accepting the recommendation, FH seconded.  
*Unanimously approved*

**(iii) Appointment of Admin Assistant**

TS, FH, RWG and NB interviewed two candidates on 19<sup>th</sup> December 2019. All four interviewers agreed on the decision to appoint one of the candidates, Christine Watkins. Christine has accepted the position. NB said that he had received one reference for Christine and was just waiting for the second reference before Christine could be formally appointed.

**(b) Fishing & Estates**

**(i) Agree next meeting date**

AP to arrange with NB

**(c) Town Events**

**(i) Any outstanding actions for Christmas Lunch 7<sup>th</sup> January 2020**

AP has informed the caterers that there will be 43 people attending. NB said that this is now 44. AP said that we were a little short on prizes, but Cllrs have provided additional gifts. SM said that Hay Summer Show has also provided 4 gifts. AP thanked SM and his fellow Cllrs for their support. AP also reported that he has arranged for a wheelchair to be provided for one resident who needs the support, and added that Londis will supply all the drinks.

At the event, AP will call the bingo. RWG and FH have put together a quiz which RWG will deliver. AP thanked RWG and FH for doing this.

TS asked who would be able to attend. TS, JP, RWG, FH, AP, JPr and NB can all attend. IK will try and come to at least the start of the lunch.

#### **(d) Council Premises**

##### **(i) Meeting with Powys CC – 31 January 2020**

The meeting will take place in Council Offices at 2.30 pm. RWG asked GR if he had heard anything further about Hay Cemetery. GR had not heard anything more. TS agreed to forward to GR an e-mail she had sent previously to Cllr Phyl Davies so that GR can then follow this up. RWG asked TS to copy him into the e-mail, so that he could send this directly on to Cllr Rosemarie Harris.

#### **(e) Communications**

##### **(i) Minutes of meeting held on 6<sup>th</sup> December 2019**

JP said that there are no recommendations. However, the group discussed the content of the next Wye Local article, a full-page due out in February 2020. It was agreed that the Precept rise of 19% and the rationale for the increase was the most important item to go in the article. NB agreed to help JP draft this particular part of the article. It was also agreed to include a short piece of the tree markings, with a reference to HTC's website to see the full Woodland Report. Some of the article could also highlight the Christmas Lunch. AP said that if there was any space left, the Fire Service is looking to recruit. SM added that there will be information on the Fire Service's website which the article could include a link to. JP to draft article by 14<sup>th</sup> January 2020, Wye Local's deadline.

FH suggested that the new Admin Assistant could help draft the articles in future.

*IK left the meeting at 7.20 pm*

#### **2480. Sports Management Committee**

##### **(i) Lease from Powys CC- update from TS/NB**

NB confirmed that HTC received a signed and sealed 99-year lease electronically from Powys CC on 19<sup>th</sup> December 2019. The hard copy has not yet arrived in the post, but the lease is now with HTC.

##### **(ii) Sub lease from HTC to Hay Bowls Club – deadline for response 3<sup>rd</sup> Jan 2020 & general update**

TS said that following HTC's meeting with Hay Bowls Club on 4<sup>th</sup> January, HTC will re-issue the sub lease on a peppercorn rent, but still including the additional costs to the total of £1,000.00. HTC will send this new, slightly amended sub lease to Hay Bowls Club this week.

##### **(iii) Cllr JP – Resignation from Fundraising Sub Committee**

JP sent an e-mail to NB and the four sports clubs on 29<sup>th</sup> December 2019. JP said in the meeting that at the last bingo session held at the Sports Pavilion in December 2019, a representative from the Bowls Club asked for a cheque for £500.00 from Sports Fundraising funds. JP said that she didn't have the cheque as the Finance Sub Committee had not yet met to discuss raising the threshold of spend from £300.00 to £500.00 without the need to provide 3 quotes. At this point, and again at the end of the bingo session, the same representative spoke to JP in a manner quite upsetting. Because of this, JP has resigned from the Sports Fundraising Committee.

#### **2481. Town Councillor Vacancy**

NB said that there had now been one application for the Councillor vacancy that has been available since Jade Hall resigned. The deadline for applications is 17<sup>th</sup> January. So this vacancy can be voted on at the next meeting on 3<sup>rd</sup> February.

NB added that Helen Davies has officially resigned from HTC as of today, 6<sup>th</sup> January. NB to notify Powys County Council so that the election process can begin.

## **2482. Low Carbon Hay**

### **(i) HTC's letter to Welsh Minister for Economy and Transport, Lee Waters**

Although IK had left the meeting, prior to the meeting she had provided a short summary report on all items relating to this agenda point. A letter which was agreed by HTC has been posted to the Minister, Lee Waters, on 23<sup>rd</sup> December 2019. The letter is asking to award Active Travel Settlement status on the combined areas of: Hay, Clyro, Llowes, Llanigon and Glasbury. If successful, this would enable Low Carbon Hay to apply for Active Travel funding.

### **(ii) Hay Town Council's Expression of Interest re. Countryside Access**

IK's report said that HTC has submitted its Expression of Interest to Powys CC for National Lottery People and Places Public Access Funding. Two possible projects have been outlined in the EoI: a cycle/pedestrian-friendly route from Hay to Clyro; and to connect the Gliss car park to Co-op. Powys CC has acknowledged receipt of the EoI.

### **(iii) Climate Change Action Plan funding**

IK's report said that Jed Needs from Green Valleys CIC has submitted an EoI for the National Lottery Low Carbon Fund. This application encompasses the plans of Low Carbon Hay, and also brings in a wider partnership of groups. This funding is mainly for revenue costs, not capital. So can be used for things like consultations, surveys, project managers, rather than new pathway surfacing and so on.

NB added that David Jackson, part of Low Carbon Hay (Co-ordinator for the Carbon Capture sub group) has been speaking to a landowner in Painscastle who is proposing to gift a 2-acre site for tree planting and as an educational site. The landowner has agreed to come to the next meeting of Low Carbon Hay.

### **(iv) Proposed next meeting – January 2020**

NB to arrange.

## **2483. Green Festival / Car Free Day – traffic order costs for decision**

IK's report said that 8 weeks' notice was required by Powys CC before road closure(s) can be carried out. The Sustainable Transport Group's plan would be to close Hay town centre streets for access-only on a Sunday to minimise impacts on deliveries.

Powys CC has confirmed to IK that the cost for an event temporary road closure is currently £474.00, plus the costs of hiring relevant signs from Powys CC or an independent supplier. IK is waiting for the costs of hiring signs to come back from Powys CC.

FH said that in order to do this, consultation would need to be carried out with local businesses. TS said that she thought the Green Festival was going to take place in Hay Primary School. NB was asked to take this back to Low Carbon Hay and ask the group to draw up a more detailed plan of how the Car Free Day would operate, what consultations would take place, what activities would take place, and what the purpose of the Car Free Day is. Is it to encourage more people to walk and cycle into Hay, or is it to showcase Hay without cars and transform the centre with items such as flower troughs and so on, a combination of these two ideas, or something else?

## **2484. Transfer of Assets update**

### **(i) Login Dingle Motte and Bailey & (ii) Hay Common**

NB said that David Pritchard, Powys CC, had sent HTC an e-mail dated on 16<sup>th</sup> December 2019 that agreed to give HTC the Community Asset Transfer for the Motte and Bailey/Login Dingle and will proceed to Heads of Terms in 2020. NB was asked to

add to the next F&E agenda the current site plan for the proposed asset transfer to ensure it covers exactly the area of land HTC wishes to take on asset transfer.

In terms of Hay Common, Powys CC agreed in principle but has asked HTC to contact the Grazier's Association to ensure that they are supportive of HTC's plans for Hay Common. RWG to contact local graziers. GR asked if HTC will be taking on a liability. RWG and SM said that HTC can do a better job of managing Hay Common than Powys CC can and added that HTC has already agreed in a previous meeting to seek the asset transfer of Hay Common.

*SM declared an interest as being a Scouts Leader.* SM then said that 1<sup>st</sup> Hay Scouts is looking for a site to carry out wild camping, and Hay Common would be an ideal site.

## **2485. The Gliss**

### **(i) Welsh Water Draft Licence update**

NB said that HTC now has the final licence from Welsh Water and asked TS as Chair of HTC to sign the two hard copies he had brought to the meeting. TS duly signed and dated both copies. NB will apply HTC's seal and post both copies to Peter Hurn, Welsh Water, who will then arrange for one copy to be signed and sealed and returned to HTC. TS asked NB to e-mail her a scanned copy of the licence which can then be sent on to Land Registry to aid HTC's position is registering the Gliss car park as HTC land.

### **(ii) Land Registry**

TS said that there was nothing further to report at this stage.

## **2486. 'Shared Spaces' update**

NB said that 'Shared Spaces' has been granted a budget extension to make HTC's last claim to Natural Resources Wales of 20<sup>th</sup> January 2020. NB to finalise all spend and make the claim as a priority.

## **2487. Consultation:**

### **(i) Hay Cattle Market, BBNP consultation Local Development Plan – Deadline 12<sup>th</sup> Feb 2020**

*FH declared an interest as the owner of property adjoining the Cattle Market.*

TS agreed to put together a response and bring to next meeting on 3<sup>rd</sup> February.

TS asked if there had been any response from BBNP to HADSCAL regarding their application to re-classify land. RWG said HADSCAL had not been sent anything directly, but has seen himself that both sites have been rejected.

## **2488. Play Areas**

### **(a) Monthly Inspection**

AP said that Brecon Road is currently very muddy and that litter is still an issue despite the presence of a litter bin.

## **2489. Report of the Clerk/Responsible Financial Officer**

### **(i)**

#### **Jan 2020 Correspondence**

- |    |                      |  |
|----|----------------------|--|
| a  | Sarah Powell         | E-mail: Registering an interest in leasing land from HTC |
| b  | OVW                  | E-bulletin Nov 2019                                      |
| c. | Sovereign Play       | E-mail: Reminder re. quote for new play equipment        |
| d. | Louise Money         | E-mail: Request for Low Carbon Hay action plans          |
| e. | Wye Valley Mediation | E-mail: Ack HTC's Notice to Vacate and thanking HTC      |

f.	Zoe Tranter	E-mail: Copies of lease inc. Fixtures & Fittings/declaration
g.	Sam Goddard tenant	E-mail: Ack HTC's Notice to Vacate
h.	Wendy Toomey	E-mail: Petition - PCC not publish. 3rd party comments re. planning
i.	BOSS	E-mail: Inv. no 162983 for ink
j.	Rob Williams	E-mail: Request update on Bowls Club sub lease
k.	OVW	E-mail: Latest Index of Multiple Deprivation for Wales
l.	NRW	E-mail: Extension for 'Shared Spaces' granted till 20th Jan 2020
m.	NALC	E-mail: December 2019 newsletter
n.	PAVO	E-mail: December 2019 bulletin
o.	OTM	E-mail: Invoice grasscutting Nov 2019
p.	BT	E-mail: Invoice phone bill Sept to Nov 2019
q.	Cllr IK	Invoice for childcare
r.	Kittie Powell BBNP	E-mail: Wkly planning register 19th Nov 2019
s.	Paul Egan OVW	E-mail: Advice re. Precept for library funding
t.	PowerPrint	E-mail: Quotes for Christmas Lunch postcards
u.	Zoe Tranter	E-mail: Confirm Powys CC has signed/sealed leases for HTC ready
v.	SLCC	E-mail: Invoice for Clerk's course, Swansea
w.	Resident	E-mail: (x2) Christmas lunch bookings
x.	David Pritchard Powys CC	E-mail: Request Fixed Electrical Certificate for C. Offices
y.	Dial-a-Ride	E-mail: (X1) Christmas lunch booking
z.	Hannah Osman Refill Wales	E-mail: Memorandum of Understanding re-fill Hay
aa.	OTM	E-mail: Invoice for woodchip/grass cut Ox. Rd car park
ab.	Resident	E-mail: (X1) Christmas lunch booking
ac.	BOSS	E-mail (x2) invoices for paper and ink
ad.	NALC	E-mail: December e-bulletin
ae.	Dyfed Police	E-mail: Consultation on Police precept 2020/21
af.	Huws Gray	Invoice for concrete for interpretation boards
ag.	Llandrindod Wells Town Council	E-mail: Powys Pride event 27th June 2020
ah.	Sovereign Play	E-mail: Update on play equipment for Rec Facilities
ai.	BBNP Jane Pashley	E-mail: Wkly planning register 29th Nov 2019
aj.	Gayle Frewin Powys CC	E-mail: Comm. Notice decisions 25th Nov to 6th Dec 2019
ak.	Cllr GR	E-mail: Castle St to be re-tarmacked in 2020
al.	Richard Greatrex	E-mail: Request for info re. tree markings
am.	Fred Lloyd Bowls Club	E-mail: Concerns re. new sub lease for Bowls Club
an.	Cllr IK	E-mail: Draft Exp. of Interest Countryside Access funding
ao.	Judy Weston	E-mail: Request for info re. tree markings
ap.	Npower	Invoice for electric Sports Pavilion meter 1199 18 Sep - 2 Dec 2019
aq.	OVW	E-mail: Connecting Communities newsletter
ar.	Tom Tibbits	E-mail: Request for info re. tree markings
as.	Dom Lloyd Powys CC	E-mail: Request meeting with HTC re. toilets/C. Offices
at.	Ieuan Evans/Ross Evans	E-mail: Will arrange site visit with HTC re trees at 45 Warren Close
au.	Lydia Powell Bronllys W. Trust	E-mail: Invite to TS to 17th Dec catch up/HTC support
av.	Jess Watkins	E-mail: Illustrated map for MWS walking booklet
aw.	David Stevenson	E-mail: Adventure Playground - quotes provided
ax.	Davina Powell BBNP	E-mail: Permission for 19/17924/FUL
ay.	H. Osman Re-fill Hay Scheme	E-mail: Memorandum of Understanding for Low Carbon Hay
az.	Mark Stafford-Tolley Powys CC	E-mail: Ack receipt of HTC's Exp.of Interest re. Countryside Access
ba.	PowerPrint	E-mail: Invoices for letter heads and postcards
bb.	Danny Thomas	E-mail: Invoice for 'Shared Spaces' wood carvings Inv. 326
bc.	Mari Ford	E-mail: Info for 'Shared Spaces' Motte & Bailey info board

bd.	Josh Green CofC	E-mail: Traffic Plan for Hay meeting proposed
be.	Nick Townsend Powys CC	E-mail: Update on new bike racks - arrive end Jan/early Feb 2020
bf.	David Pritchard Powys CC	E-mail: Agree to CAT for Login Dingle - provisional for Hay Common
bg.	Rob Williams	E-mail: Request update on Bowls Club sub lease
bh.	Kittie Powell BBNP	E-mail: Wkly planning list 6th Dec 2019
bi.	Fiona Games Powys CC	E-mail: Conforming safes removed from C. Offices
bj.	Davina Powell BBNP	E-mail: Permission for 19/17708FUL - Bridge St
bk.	Corona	E-mail: Renewal gas contract Pavilion 01/03/2020
bl.	Eamon Bourke	E-mail: Request for info re tree markings
bm.	BBNP	E-mail: Plann. permission given 19/17709/LBC Bridge St
bn.	Cllr GR	E-mail: Consultation on Cattle Market deadline 12th Feb 2020
bo.	Katie Bufton Powys CC	E-mail: Signed & sealed version of Rec. Facilities' 99-yr lease
bp.	Cllr JP	E-mail: Forwarded from Brecon to Hay Cycle Path
bq.	Marian Lally	E-mail: December 2019 payroll
br.	Chamber of Commerce	E-mail: Winter market dates/times
bs.	Hay CofC	E-mail: Invite to Refugee Away Day, Hay School 26th Jan 2020
bt.	<b>LATE CORRESPONDENCE</b>	E-mail: Cllr JP resignation from Sports Fundraising
bu.	<b>LATE CORRESPONDENCE</b>	Invoice from David Brown for clock winding Oct-Dec 2019

**a. Sarah Powell** – Registering an interest in leasing land from HTC. FH raised this issue. NB said HTC has not received anything in writing from Sarah as yet. If Peter Howells ends his current tenure, HTC will put the land out to tender.

**z. Re-fill Hay** – AP asked what this involved. NB said that the national Re-fill Hay scheme has sent Low Carbon Hay a Memorandum of Understanding which, if signed, will mean LCH is sent supporting information about running a refill-Hay scheme, including shop stickers and access to an app. The scheme involved asking businesses to allow people to fill up their water bottles in their shops/premises to reduce the use of single-use plastic bottles.

**ak. Castle Street to be re-tarmacked** – FH raised this issue. GR said that Castle Street will be closed for 10 days towards the end of March 2020. JP suggested that IK's proposed Car Free Day could take place at this time as the road will be shut anyway.

**o. OTM invoice for grasscutting** – SM asked about this item and raised the issue of how much grass cutting is carried out in November. NB said that the overall cost of grass cutting is split even into 12 monthly invoices. NB said he thought that it might be a good idea to arrange spot checks of the sites that are on the grass cutting contract to ensure high standards are maintained. NB to look into this for the next grass cutting contract which is due from 1 April 2020 – 31 March 2022.

**h. Wendy Toomey petition vs Powys CC re. 3<sup>rd</sup> party comments for planning applications** – JPr raised this point. NB said that Powys CC will no longer publish 3<sup>rd</sup> party comments on planning issues. Wendy Toomey is running a petition to reverse this decision.

**au. Lydia Powell Bronllys Wellbeing Trust** – TS has spoken to Lydia at Bronllys Wellbeing Trust. HTC currently doesn't have a representative since Hugh Sawyer left HTC. Lydia has asked HTC if she can come along to one of HTC's next meetings to provide an update. NB to follow up with Lydia.

**Late Correspondence** – NB confirmed that Helen Davies had now officially resigned as Councillor for Hay Town Council. NB to inform Powys CC of this to start the election process.

**ii. Balances & issue of cheques**

Main account £20,867.91  
 Project account £13,057.21

Council Offices £49,019.73  
 Deposit £14,814.05

**iii. Bank account reconciliations**

The bank reconciliations were not signed off by DP as NB still needs to complete.

Schedule of Cheques Issued/to be Issued					
Period	3/12/2019 - 6/01/2020				
Date	Cheque Number	Payee	Details	Sub-total £	Amount £
<b>Main Account - Cheques Issued</b>					
23/12/2019	103325	HMRC	PAYE Oct - Dec 2019		1304.36
<b>Main Account - Cheques to be Issued</b>					
06/01/2020	103326	David Brown	Clock Winding Oct - Dec 2019		100.00
06/01/2020	103327	M Budd	December salary		187.85
06/01/2020	103328	G Tofarides	Town Crier		50.00
06/01/2020		N Burdekin	December salary	1351.52	
06/01/2020	103329	N Burdekin	December expenses	11.80	1363.32
06/01/2020	103330	PowerPrint	Inv 14708 Xmas lunch p'cards. Inv 14710 stationery		
06/01/2020	103331	Danny Thomas	Inv 326 (x3) wood sculptures 'Shared Spaces'		1250.00
06/01/2020	103332	BOSS	Inv 164116 & Inv 164117 stationery & ink		43.79
06/01/2020	103333	OTM	Inv 1883 hedge cutting 18 The Meadows		240.00
06/01/2020	103334	BOSS	Inv 162983 ink multi pack		47.99
06/01/2020	103335	Cllr I Keith	Childcare costs 24.10.19 & 04.19		50.00
06/01/2020	103336	Huws Gray	Concrete for interpretation boards Hay Bridge		42.98
<b>For information - Standing Orders/Direct Debits</b>					
03/12/2020	DD	Barclays	Bank charges 14/10/19 to 12/11/19		24.07
06/12/2020	DD	NEST	Pension contributions Dec 2019		115.59
06/12/2019	SO	M Eager	Tidy Recycling Area		50.00
16/12/2019	DD	BT	Phone bill Sept - Nov 2019		51.48
31/12/2019	DD	OTM	Grasscutting - Dec 2019		180.00
06/01/2020	SO	M Eager	Tidy Recycling Area		50.00
				<b>TOTAL</b>	<b>5151.43</b>
<b>Council Offices Account - Cheques Issued</b>					
<b>Council Offices Account - to be Issued</b>					
<b>For information - Standing Orders/Direct Debits</b>					
23/12/2019	SO	Powys CC	Council Offices - Business Rates		371.00
02/01/2020	DD	Npower	Electricity Sept - Dec 2019 The Annexe		168.07
02/12/2019	DD	Opus Energy	mpan 435 and mpan 426 Dec 2019 to Jan 2020		613.20

				<b>TOTAL</b>	<b>1152.27</b>
<b>Project Account - Cheques Issued</b>					
<b>Project Account - to be Issued</b>					
23/12/2019	100105	Hay Bowls Club	£500.00 contribution from sports fundraising		500.00
<b>For information - Standing Orders/Direct Debits</b>					
05/12/2019	DD	Barclays	Charges 14/10/19 to 12/11/19		5.88
16/12/2019	DD	Corona Energy	Gas - Nov to Dec 2019		27.07
23/12/2019	DD	Powys CC	Pavilion Rates		316.00
24/12/2019	DD	Npower	Electricity 16/09/19 to 02/12/19 meter: 1199		137.05
				<b>TOTAL</b>	<b>986.00</b>

### **2490. Report from County Councillor**

GR said that he had spent two days working with BBNP Wardens in install the last of 'Shared Spaces' gates on the Cae Mawr field. GR is proposing the following two questions to be put to Powys CC:

- i. Regarding Powys CC card payment machines being installed across Powys CC as cash is becoming harder to access
- ii. A question relating to the impact an increase in second homes being used as businesses to avoid paying business rates

GR added that Powys CC has now introduced Open Questions. This means that anyone can raise a question at any time and Powys CC should respond within 10 days.

JPr asked GR about the Persimmon site and the meeting that was needed about the safety issues at the play area Persimmon has put in place. GR said he is still waiting for a reply from the resident who initially raised the issue. Once GR has this information he will arrange a meeting on site and invite HTC to attend. FH said that HTC needs this meeting as a priority. TS said she would contact Persimmon directly. GR to chase up with resident.

### **2491. Report from Chairman**

TS said that in the last HTC meeting (2<sup>nd</sup> Dec 2019), there was some correspondence on VE Day commemorations for May 2020. TS has spoken with Kelvyn Jenkins and Kelvyn has set up an event for Friday 8<sup>th</sup> May. There will be a piper and bugler and wreaths will be laid at the War Memorial in Hay, 6.00 pm. Powys CC has waived fees for street closures for parties for this public commemoration. AP said that Kelvyn has asked if he can borrow chairs from HTC. All Cllrs said that this was fine.

TS raised a query about whether HTC could cover the event on HTC's insurance. This would only be possible if the event was run by HTC as the lead organisation. So this is not a possibility as the event will be led by the British Legion.

TS asked Councillors if HTC could present a gift to the ex-servicemen who are visiting Hay in August 2020. Kelvyn Jenkins will come back to TS with ideas for what these gifts/tokens of thanks might be suitable.

### **2492. Reports from representatives**

- a. **Dyfed Powys Police** – Nothing to report.
- b. **Gwynne's Almshouses** – Nothing to report.
- c. **Dial-a-Ride** – FH said that the next meeting will be on 17<sup>th</sup> January 2020.
- d. **Hay School Governors** – JP said there has been no meeting with the school's

holiday over the Christmas period.

**e. One Voice Wales** –JPr said nothing to report.

**f. Bronllys Wellbeing Trust** – Nothing further to report.

**g. Cheesemarket** – JP said that the Trustees are not sure if the proposed water fountain is best situated at the Cheesemarket. GR said he thinks it would be better no to have the fountain and instead sign up to the national Re-fill scheme which enables local businesses to register on an app which lets people know that they can fill up their water bottles at the registered businesses. NB added that Low Carbon Hay is looking to register with this Re-fill scheme. The water fountain was deferred for the time being.

**h. Hay to Timbuktu (H2T)** – JPr reported that the H2T evening held on 6<sup>th</sup> December 2019 went very well with a good attendance. The evening helped raised funds and awareness. The next meeting is today (6<sup>th</sup> Jan) so JPr has sent his apologies.

**i. BBNP** – Nothing to report.

**j. Chamber of Commerce** – IK had left the meeting at 7.20 pm.

**k. HOWLS** – Nothing to report.

**l. HADSCAL Community Centre** – RWG said that a meeting between HADSCAL and the group interested in the Village Hall project is scheduled for 14<sup>th</sup> January.

**m. Hay Summer Show** – SM said the next meeting will be on 21<sup>st</sup> January, 7.00 pm in the Three Tuns. The next Summer Show will be held on 19<sup>th</sup> July 2020.

### **2493. Planning**

(a) Urgent Mayor and Deputy Mayor Authorisation - None

(b) Planning Applications for Comment

(i) Application Ref: **19/17843/ADV** – Address: *Hay Castle, Hay Castle Coach House, Oxford Rd, Hay-on-Wye* – Welcome, orientation and informational signs for visitors to Hay Castle. Reconsultation due to an amendment – *No objections*

### **2494. Motion to Exclude Members of the Public and Press**

To approve a motion under Section 1(2) Public Bodies (Admission to Meetings) Act 1960:

“Representatives of the press and other members of the public shall be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”

Topic: Cemetery. Confidential Report made separately to the minutes. Key resolutions:

- NB asked Councillors if this item needed to be confidential anymore as the consultation is now public. Councillors agreed that the item no longer needs to be confidential unless items of sensitivity are to be discussed, such as details of private sale.
- NB confirmed that the Seller’s Vendor had been appraised by e-mail of the change of land use of the proposed site from: agriculture to: burial/cemetery. The Seller’s Vendor has acknowledged this e-mail.
- The next steps will be discussed at a meeting with Powys CC to be held on 31<sup>st</sup> January 2020.

### **2495. Date and time of next meeting**

Monday 3<sup>rd</sup> February 2020, 6.30 pm

There being no further business, the meeting closed at 9.15 pm.

Signed:

*T. Shedman*

Date: 3<sup>rd</sup> February 2020